



CONSULTANCY DESCRIPTION

External Evaluation of the USAID-sponsored Disaster Management Alliance

Position Title

External Evaluator (Team of 2 will be considered as optimal), USAID-sponsored Disaster Management Alliance

Location

International involving site visits to Washington, D.C., Colombia, Costa Rica, Dominican Republic, El Salvador, Haiti, Honduras, Jamaica, Nicaragua and Trinidad & Tobago of approximately one week per country. A team of two would be able to split the number of countries to visit and finish in a more timely manner.

Supervision

Reports to and performance evaluated by the Disaster Management Alliance Director. Please send all CV's to cherridge@padf.org.

Education Required

Must have at least a bachelor's degree or equivalent in disaster management and risk reduction, international development, or public private partnerships.

Language Proficiency Required

Native or fluent Spanish and English, excellent oral and writing abilities in both languages is key. A similar capacity in French is a plus. If a team of two applies one must be a native or fluent English speaker and the other a native or fluent Spanish speaker, either with French fluency would be of benefit.

Other Requirements

Must have at least ten years of experience with disaster management and risk reduction, international development, or public private partnerships or related area working in a Latin America country with Latin American beneficiaries at the grassroots level and with civic and political leaders. First-hand knowledge of one or more of the Latin American and Caribbean countries listed above. Knowledge of U.S. Agency for International Development processes, operations and programs is also required.

Work Skills Required

Exhibits and supports a positive attitude. Engages in respectful interactions with others. Knowledge of standard Microsoft software, results-oriented, self-motivated, ability to work in fast-paced environment. Takes and sends thorough and clear messages, follows through on commitments. Ability to work independently and as part of a team and ability to generate trust and confidence.

Start Date

Consultancy is available immediately.

Objectives of the Consultancy

The purpose of this external evaluation is to assess (i) the accomplishments and performance to date of the Disaster Management Alliance Project toward achieving its overall goals and objectives, and (ii) the primary impacts of the project on the high risk communities in the region. The evaluation will also assess the sustainability and longevity of the project-facilitated initiatives and impacts.

This is an evaluation of the impact and effectiveness of the DMA activities in each of the 9 countries. It will focus attention on the public private alliances for disaster management and risk reduction in each country and the support that the DMA platform, based in Washington DC at PADF, provides.

Given the consistent limitations expressed by several of the DMA stakeholders, a great deal of attention will be given to the variations on the DMA model for creating and enabling efforts of the Disaster Management and Business Continuity Committees the DMA facilitated in each country.

Most importantly this report will provide a solid assessment of what our DMA alliances in the making need in order to continue to develop and what role the DMA can and should play.

Major Duties and Responsibilities

The External Evaluator shall review and make suggestions to the terms of reference for the external evaluation, applying specialized experience in order to effectively address and meet the stated objectives.

The External Evaluator shall review the relevant documents and information available on the DMA portal: www.PlanforDisasters.org along with other documents provided by the DMA Director, including Concept Papers, Project Proposals, Quarterly Reports, as well as additional policy and information briefs, technical papers, leaflets, workshop reports and proceedings, training materials, audio-visual documents and other relevant materials developed under the Project.

The External Evaluator shall visit all DMA countries and interview the institutions, organizations, stakeholder groups and partners formerly and/or currently associated to the project.

The External Evaluator shall summarize and evaluate general Project accomplishments and performance. The External Evaluator shall review activities considered as success stories, challenges and solutions. The External Evaluator shall also assess the constraints faced by PADF in fulfilling the terms of its Agreement with USAID.

The Program Manager shall be knowledgeable of USAID project preparation and implementation requirements, while being fully comfortable communicating with corporate, government, NGO, community and other DMA stakeholders in each country.

EOE/M/F/D/V